

resumevault™

• tools for hiring professionals •

More than Trendy Acronyms



PRODUCTIVITY

Are you looking to increase the productivity of your recruiting staff but unsure whether the software packages you ought to be investigating are TRM or CRM or SCAM? If you don't *do* lunch, are tired of navigating flashy WEB sites that give you absolutely no information and sometimes wonder whether anyone is capable of straightforward communications anymore – then relax. You have found a friendly company that actually has invested more in their software development than their sales brochure.

resumevault™ software is not about TRM or CRM or BM or trendy acronyms of any flavor. resumevault™ software is focused on one thing and one thing only – helping your firm attract, identify, evaluate and hire the best talent available before your competition does. It's just that simple.

resumevault™ software does this by providing your firm with the tools used by professional staffing agencies.

Among the capabilities offered by the **resumevault™** software suite are;

- **On-Line Candidate Self Interview** – applicants participate in a thorough ‘self-interview’ (including detailed skills assessment) for specific positions. **resumevault™** skills assessment module automatically notifies appropriate staffing personnel of applicants with skills meeting or exceeding Job Order minima. Interview details are immediately available to corporate staffing personnel.
- **Job Order Requisition Management** – automatic posting and Job Order tracking by Hiring Manager, department/division or job number. Seamlessly integrates with the Candidate Evaluation and Interview Progress Tracking modules. Easily interfaced with your WEB site for automatic on-line job posting.
- **Candidate Evaluation** – Provides comprehensive candidate screening with pages capturing Personnel Information (salary, phone, etc.), Employment History, Education History, Industry experience, Application experience, a thorough Technical Skills Assessment, Resume(s) Tracking and Reference(s) Tracking.
- **Executive Summary Sheet Generation** - **resumevault™** software automatically distills the essential candidate information into a one-page, Executive Summary Sheet allowing for a quick, informed evaluation of a candidate’s capabilities and suitability for further consideration.
- **Candidate Reference Generation** – Evaluate and archive a selected candidate’s References.
- **Candidate Submittal and Interview Progress Tracking** – Allows for the easy transmission of a selected candidate’s Executive Summary Sheet, Reference(s) and Resumes(s) to the appropriate Hiring Manager(s). Applicant tracking allows you to know exactly where the candidate has been submitted, what stage they have attained in the interview process, and a notes section for post interview feedback.
- **Candidate Resume Management** – Retrieve resumes from data storage using one or more of the following search criteria; First Name, Last Name, Telephone Number, compound Technical Skills query, Employment Desired (Full Time/Contract).

WEB-based **resumevault™** software is “Virtual Office” enabled, allowing full productivity whether from the office, home or traveling.

While our competitors’ packages attempt to assist in various parts of the hiring process – **resumevault™** does it all.

For more information, a guided demonstration and some straight talk, please call us at;

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